



**PT MULTIPOLAR TECHNOLOGY TBK**

AGENDA AND RULES OF ORDER

ANNUAL GENERAL MEETING OF SHAREHOLDERS (AGMS)  
FOR FINANCIAL YEAR 2022

19 April 2023

**PT Multipolar Technology Tbk**  
Boulevard Gajah Mada No. 2025  
Lippo Cyber Park, Lippo Village  
Tangerang, Banten 15811

## GENERAL GUIDELINES

1. This rules of order for Annual General Meeting of Shareholders (AGMS) Financial Year 2022 (hereinafter referred to as the "**Meeting**") of PT Multipolar Technology Tbk (the "**Company**") (the "**Rules of Order**") is prepared by referring to the prevailing laws and regulations, in accordance to the following:
  - a. Regulation of the Financial Service Authority of the Republic of Indonesia No. 15/POJK.04/2020 Year 2020 concerning the Planning and Organization of General Meeting of Shareholders by Publicly-Traded Companies ("**POJK 15/2020**"); and
  - b. Regulation of the Financial Service Authority of the Republic of Indonesia No. 16/POJK.04/2020 Year 2020 concerning the Implementation of Electronic General Meeting of Shareholders by Publicly-Traded Companies ("**POJK 16/2020**").
2. The Meeting will be held physically and electronically (e-RUPS) through PT Kustodian Sentral Efek Indonesia ("**KSEI**") Electronic General Meeting System on <https://akses.ksei.co.id> ("**eASY.KSEI**") provided by the KSEI, and will be conducted efficiently without affecting the validity of the Meeting.
3. The Meeting will be conducted in Bahasa Indonesia.
4. The Meeting Agenda will be discussed continuously and carried out in accordance with ethics and polite language.
5. Pursuant to the provision of Articles of Association of the Company and the Financial Services Authority of the Republic of Indonesia (*Otoritas Jasa Keuangan* or "**OJK**") regulations, the Board of Directors of the Company has, among others, carried out the following actions:
  - a. Notified the OJK by a letter dated 06 March 2023 of the plan to convene the Meeting; and
  - b. Published the Announcement and Notice of Convocation of the Meeting to the Shareholders of the Company in the Indonesia Stock Exchange's ("**IDX**") website, the Company's website and KSEI's website, as follows:
    - (i) Announcement of the Meeting was published on 13 March 2023; and
    - (ii) Notice of Convocation of the Meeting was published on 28 March 2023.

## TIME AND VENUE OF THE MEETING

Day/Date	:	Wednesday/19 April 2023
Time	:	10.00 Western Indonesia Time ( <i>Waktu Indonesia Barat</i> or " <b>WIB</b> ") – finish
Venue	:	PT Multipolar Technology Tbk Boulevard Gajah Mada No. 2025 Lippo Cyber Park, Lippo Village Tangerang, Banten 15811

## MEETING AGENDA

1. Approval of the Board of Directors' Report on the Company's financial administration and activities for financial year 2022 and approval including its ratification of the Statement of Financial Position (Balance Sheet), Profit and Loss Report and other Comprehensive Income for financial year 2022, approval of the Annual Report and Supervisory Duties Report of the Board of Commissioners as well as granting full exemptions (*acquit et de charge*) to all members of the Company's Board of Directors and Board of Commissioners for the management and supervisory actions that have been carried out in financial year 2022.
2. Determination of the use of the Company's net profit for financial year 2022.
3. Appointment of a Public Accountant and determination for the honorarium and other requirements in connection with the appointment of a Public Accountant who will audit the Company's Financial Statements for financial year 2023 and granting authority to the Board of Commissioners of the Company to determine the honorarium and other requirements for such appointment.
4. Determination and/or appointment of members of the Company's Board of Directors and Board of Commissioners including Independent Commissioners and/or determination of salary/honorarium and/or other benefits for members of the Board of Directors and Board of Commissioners of the Company.

## AUTHORIZATION AND CONFIDENTIALITY

1. Only the registered and authorized shareholders who have the rights to join the Meeting and/or have access and link to the eASY.KSEI and KSEI's Securities Ownership Reference facility ("**AKSes.KSEI**") (hereinafter referred to as the "**Meeting Access**"). The shareholders who have the Meeting Access shall keep the confidentiality of the Meeting Access and are prohibited to give and/or share their Meeting Access to any unauthorized party.
2. Any and all information, pictures, audio, explanations and other information conveyed and displayed before and during the Meeting on the Meeting Day ("**Meeting Information**") are confidential and proprietary of the Company. Shareholders are not allowed to take pictures (photo and/or video), record pictures and/or audio, share and/or disclose to any party the Meeting Information or to use such Meeting Information, in any way, which may harm the Company.
3. The Company has the rights to take legal action, or any other necessary actions related to any violation of provisions in article 1 and 2 above, in accordance with the prevailing laws and regulations of the Republic of Indonesia.

## MEETING PARTICIPANTS AND CHAIRMAN

1. Meeting Participants are Shareholders whose names are registered under Shareholders Registrar of the Company on 27 March 2023 at 4.00 p.m. or 16.00 WIB or the owner of the Company's shares in the securities sub-account registered at IDX at the closing of share trading on 27 March 2023 at 4.00 p.m. or 16.00 WIB, have the right to attend and to address their opinions/questions and to cast vote in the Meeting .
2. Chairman of the Meeting.

Based on the Article 37 paragraph (1) of POJK 15/2020 and Article 13 paragraph 1 (1) of the Company's Articles of Association, the Meeting is chaired by a member of the Board of Commissioners being appointed by the Board of Commissioner. To ensure the Meeting is conducted in an orderly manner, Chairman of the Meeting has the right to :

- a. decide any procedure of the Meeting which has not yet been stipulated or is not sufficiently stipulated in this Rules of Order; and
- b. take any action outside this Rules of Order, which is deemed necessary.

## ATTENDANCE QUORUM

Based on the provisions of Article 86 paragraph (1), Article 87 paragraph (1) and (2) of Law of the Republic of Indonesia No. 40 Year 2007 concerning Limited-Liability Companies ("**Companies Law**"), Article 41 of POJK 15/2020, and Article 14 paragraph 1.(1) point a. of the Company's Articles of Association, the Meeting can be legally convened and therefore could take a valid and binding decision, if attended by Shareholders or their authorized proxies representing more than 1/2 (one half) of the total number of shares that have been issued and paid up in the Company.

## PROVISIONS RELATED TO SHAREHOLDERS ELECTRONIC ATTENDANCES AND ELECTRONIC PROXY GRANTING ("E-PROXY")

1. In accordance with OJK Regulation, the Company provided an alternative to Indonesian individual shareholders to: (i) attend the Meeting electronically and cast vote electronically; or (ii) grant E-Proxy, both of which carried out through eASY.KSEI facility.
2. Registration Guideline, E-Voting Guideline, E-Proxy Guideline, and Webinar Guideline are provided for the shareholders' easy reference only and are available in KSEI's website. The shareholders are still requested to read the KSEI Guidelines thoroughly and carefully.
3. Any delay, failure, non-compliance and/or negligence to comply with the KSEI Guidelines, for whatsoever reason, will result in the shareholders not being able to attend the Meeting electronically, thus will not be counted for quorum purpose and/or not able to cast vote electronically.

## QUESTIONS AND ANSWERS (QnA)/OPINIONS

1. In each agenda of the Meeting, the Chairman will give an opportunity to the shareholders and/or their proxies to raise questions and/or give comments concerning the respective Meeting agenda.
2. Only shareholders and/or their proxies are entitled to raise questions and/or give comments.
3. In relation with the efficient implementation of the Meeting, for each agenda of the Meeting, the Chairman of the Meeting will provide an opportunity for 1 (one) shareholder to submit 1 (one) question and/or opinion before the voting, provided that:
  - a. Registered shareholders who attend the Meeting electronically can raise question(s) and/or opinion(s) through the chat feature on 'Opinion Statement Field' on the e-Meeting Hall screen in eASY.KSEI facility. For the proxies, they are required to write down the name of the shareholder they represent and the size of the shareholding followed by a related question or opinion. Giving questions and/or opinions electronically can only be raised so long as the 'General Meeting Flow Text' column on the e-Meeting Hall screen in eASY.KSEI facility shows 'Discussion started for agenda item no. [x]'
  - b. Shareholders and/or their proxies who attend physically and intend to raise question(s) and/or opinion(s) are asked to raise their hands and submit a completed question form to the officer.
4. The Company limit maximum 3 (three) question(s) and/or opinion(s) for each agenda item. The Chairman of the Meeting will read all question(s) and/or opinion (s) collected in accordance with point 3 above.
5. The Chairman of the Meeting or a member of the Board of Directors of the Company or other party appointed by the Chairman of the Meeting, will answer question(s) and/or respond to opinion(s) regarding question(s) and/or opinion(s) submitted by the Registered Shareholders, based on the order compiled by the Chairman of the Meeting.
6. After the answer or response has been given to the question(s) and/or opinion(s) submitted by the shareholders and/or their proxies, the Chairman of the Meeting shall propose to the Meeting to make a decision.
7. For an orderly Meeting, the raise-hand and allow-to-talk features in the Zoom application will be deactivated except for operator, host, panelists, and Capital Market Supporting Professionals/Institutions.

## AMICABLE RESOLUTION

Based on the Article 87 of Companies Law, Article 40 of POJK 15/2020, and Article 14 paragraph 7 of Company's Articles of Association, all decisions are resolved in amicable resolution.

Failing to achieve an amicable resolution, voting shall be conducted to resolve the matter.

## VOTING

1. For the Meeting Agenda, the decision are taken by voting shall be valid if the affirmative votes are more than 1/2 (one half) of the total number of shares with voting rights present in the Meeting.
2. In accordance with Article 14 paragraph 3 of the Company's Articles of Association, each share gives the owner the right to cast 1 (one) vote.
3. Pursuant to Article 47 of POJK 15/2020, the shareholders of shares with qualified votes who are present in the Meeting but vote abstain, will be deemed to cast the same vote as the majority votes of the shareholders.
4. The voting mechanism is as follows:
  - a. For shareholders and/or their proxies who attend physically: shareholders and/or their proxies who disagree or abstain are asked to raise hand so that their votes can be counted by Biro Adminstrasi Efek.
  - b. For shareholders and/or their proxies who attend electronically:
    - (i) The electronic voting process takes place in the eASY.KSEI system in the E-Meeting Hall menu, Live Broadcasting sub-menu.
    - (ii) Shareholders and/or their proxies who attend electronically could submit their vote directly during the voting period through the E-Meeting Hall screen in the eASY.KSEI system opened by the Company. When the electronic voting period of the Meeting agenda begins, the system automatically runs the voting time by counting down a maximum of 1 (one) minute. During the electronic voting process, shareholders and/or their proxies will see the status "Voting for agenda item no (x) has started" in the "General Meeting Flow Text" column. If the shareholders and/or their proxies do not vote for a certain agenda of the Meeting until the status of the meeting is shown in the column "Voting for agenda item no (x) has ended", it will be considered as voting Abstain for the agenda of the meeting concerned. Shareholders and/or their proxies who abstained will be deemed to cast the same vote as the majority votes of the Shareholders.
    - (iii) The following is the procedure for the electronic voting:
      - a. The shareholders and/or their proxies must cast their votes through 'Voting Field' column on the E-Meeting Hall screen in eASY.KSEI;
      - b. The shareholders and/or their proxies have 3 (three) vote options in 'Voting Field' column, namely 'Accept', 'Reject' and 'Abstain'
      - c. Live e-voting will be conducted no later than 1 (one) minute. Live e-voting will be over if the 'General Meeting Flow Text' column on the e-Meeting Hall screen in eASY.KSEI facility shows 'Voting for agenda [x] has ended.'

5. The Notary will calculate the total votes based on the physical voting process in the Meeting and the electronic voting in the Meeting and submitted the voting result to the Chairman of the Meeting.

#### **LIVE BROADCAST OF THE MEETING**

1. Shareholders and/or their proxies who have been registered in the eASY.KSEI no later than 18 April 2023, on 12.00 a.m. or 12.00 WIB, can watch the Meeting live via Zoom in webinar format by accessing the eASY.KSEI menu, sub menu "Tayangan RUPS" through link <https://akses.ksei.co.id/>.
2. Live broadcast of the Meeting has a capacity of 500 participants provided in a first come, first serve basis. Shareholders and/or their proxies who could not be accommodated in the Meeting Live Broadcast are still considered to attend electronically in the Meeting and their share ownerships and votes are still counted, if they have registered through the eASY.KSEI.
3. The Company's shareholders and/or their proxies who views the ongoing Meeting through the Meeting Live Broadcast but whose electronic attendance is not duly registered on the eASY.KSEI platform will not be considered as validly attending the Meeting, thus their attendance will not be counted in the attendance quorum for the Meeting.
4. To get the best experience in using the eASY.KSEI facility and/or the Meeting Live Broadcast, shareholders and/or their proxies are advised to use the Mozilla Firefox browser.

#### **PROVISIONS RELATED TO THE PREVENTION OF THE SPREAD OF COVID-19**

As a measure to prevent and control the spread of Corona Virus Disease 2019 ("**Covid-19**"), shareholders and/or their proxies who will be physically present will apply the following health provisions and protocols:

1. The Company limits the number of physical attendances according to the capacity of the Meeting room provided in "first come first serve" basis.
2. Shareholders and/or their proxies showing flu like symptoms/cough/runny nose/fever/sore throat/shortness of breath are not allowed to enter the Meeting location.
3. Wear a mask while in the area and place of the Meeting.
4. Must follow the directions of the Meeting committee in implementing the physical distancing policy.
5. The Company does not provide souvenirs.

6. Shareholders and/or their proxies who have come to the Meeting venue but cannot enter the Meeting room due to limited meeting room capacity can still exercise their rights by electronically attending the Meeting or by giving power of attorney (to attend and cast their voting rights on each agenda item) to an independent party appointed by the Company, namely PT Sharestar Indonesia, filling out and signing a written form of power of attorney provided at the Meeting venue.
7. To facilitate the arrangement and order of the Meeting, it is expected that the shareholders and/or their proxies to be present no later than 30 (thirty) minutes before the Meeting starts.
8. The Company will announce if there are any changes related to compliance method of holding the Meeting pursuing to the latest conditions in handling and preventing the spread of the Covid-19.

This Rules of Order has been made available to shareholders on the Company's website [www.multipolar.com](http://www.multipolar.com) from the Notice of Convocation of the Meeting up until the Meeting date.

This Rules of Order applies to the implementation of the Meeting, which will be held on **Wednesday, 19 April 2023**.

Jakarta, 28 March 2023  
**Board of Directors**  
**PT Multipolar Technology Tbk**